

Tick-Borne Disease Working Group

Breakout Slide for Subcommittees

Introductions



- Tell us about yourself:
 - Name
 - Title and Affiliation
 - How long have you been involved with Tick-Borne Disease issues

Purpose of the Subcommittees



Support the Working Group by providing, assessing and synthesizing evidence

Identifying, assessing, and summarizing the data

Identifying gaps

Prevent new cases, improve diagnoses, and improve the care and treatment of people living with tick-borne disease

Process for Report to Congress



- Subcommittees will work on presentations and reports to the Working Group for the meeting in May.
- When a document is ready to move forward, the subcommittee members will be asked to review and vote on the document. The outcomes of votes will be determined by a simple majority.
- The report and presentation to the Working Group in May will make this info available to the public in draft format for written public comment.
- The Working Group will then use the information we provide to make decisions about what will be included in the Report to Congress.

Confidentiality



- All information presented during a closed meeting should be treated as confidential
- Due to the evolution of the report, all of the work done in the subcommittees is confidential until it has been released for public comment
- Although it is not required for subcommittees one-page summary will be produced for the subcommittee meetings showing:
 - Names of all persons who attended, presenters, and topics discussed

Purpose of this Breakout Session



- Review of the work we will be doing together over the next 12 weeks
- Review the inventory of HHS and DoD programs
- Discuss the National Town Hall
- Touch on next steps

Timeline



Initial Major Milestones to get us started:

- **February 15:** Send final Inventory Tool to HHS and DoD for completion
- **February 23:** Develop a set of issues/questions and priorities
- **March 9:** Background section of Report to the TBDWG

A full timeline with all Major Milestones will be provided to the subcommittees of the Tick-Borne Disease Working Group so that final products are produced in time for the meeting in May.

- **May 4:** Full Report and Slides

Inventory



- At the end of this breakout session, this subcommittee should be able to provide feedback to the Working Group about additional information they need to capture in the inventory

Purpose of Inventory



- The purpose of the Inventory of HHS Tick-Borne Disease Projects and Activities is to provide a summary of HHS activities related to tick-borne diseases, including:
 - What the agencies are doing and spending each year with regard to tick-borne diseases;
 - Epidemiological activities related to tick-borne diseases;
 - Basic, clinical, and translational tick-borne disease research related to the pathogenesis, prevention, diagnosis, and treatment of tick-borne diseases; and
 - Gaps in tick-borne disease research described above.

Inventory Review



Are there categories missing from Section A, that are relevant to our subcommittee and should be included?

Current listing of categories:

- Prevention
- Vector Control Education
- Basic Research
- Research-Diagnostics
- Research-Vaccine
- Research-Treatment
- Research-Vector Control
- Epidemiology and Surveillance
- Research-Human Translational Research (involving Human Beings)
- Medical Care and Treatment
- Testing Programs
- Mental Health Services
- Mental Health Support Groups
- Other Supportive Services
- Capacity Building and Technical Assistance
- Policy Development
- Other _____

Inventory Review



Are there categories missing from Section C, that are relevant to our subcommittee and should be included?

Current listing of categories:

- Anaplasmosis
- Babesiosis
- Colorado Tick Fever
- Ehrlichiosis
- Lyme Disease
- Powassan Disease
- Relapsing Fever
- Rocky Mountain Spotted Fever
- Tularemia
- Other Tick-Borne Diseases (Specify) _____

Inventory Review



Is there information missing from Section D of the Agency Overview, that is relevant to our subcommittee and should be included?

Current List of Information Requested:

1. Total funding for FY17
2. Total funding for FY18 if available
3. Please provide total funding for FY10-FY16 if available
4. Number of full time employees (FTEs) supported with these funds
5. Number of additional FTEs dedicated to tick-borne disease activities
6. Number of fellows, contractors, or other support staff (not included above) supported with these funds
7. Which organizational units in your Agency or office have responsibility for tick-borne diseases
8. Which one of these if any has primary responsibility for tick-borne diseases
9. Name of Director or Chief of primary unit
10. Agency person of contact (POC)for tick-borne diseases

List continued on next slide

Inventory Review



Current List of Information Requested (cont.):

11. Does your agency or office have a strategic plan for addressing tick-borne diseases or are they included in your agency's strategic plan or other priority setting documents that guide your work?
12. If yes, include a link to the documents or attach a file
13. What are the strengths of your Agency or office's response to tick-borne diseases?
14. What are the future opportunities for improving efficiency, effectiveness, and/or impact of your activities for tick-borne diseases
15. What do you see as the weaknesses of your agency or office's response to tick-borne diseases?
16. What do you see as threats to the future of your agency or office's response to tick-borne diseases?
17. What unmet needs have been identified through your agency or office's work on tick-borne diseases?
18. What educational or training tools, toolkits, products or resources have been developed by your agency or office for tick-borne diseases?
19. For 2017, list all publications the agency staff authored or co-authored about tick-borne diseases. Include surveillance or agency authored reports. Provide links where possible.
20. How does your agency or office engage the public and other stakeholders in planning activities and obtaining feedback on activities?

Inventory Review



Is there information missing from Section D of the Intramural and Extramural Projects or Activities Sections, that is relevant to our subcommittee and should be included?

Current List of Information Requested:

1. Name of project or activity
2. Purpose of project or activity
3. Progress/products and results to date
4. Anticipated products and results
5. In what year was this project or activity started?
6. Total project/activity funding to date
7. Current project period (FY-FY)
8. Total project/activity funding in FY17

List continued on next slide

Inventory Review



Current List of Information Requested (cont.):

9. Number of awards
10. What type of entities are funded (i.e. CBOs, Health Centers, Universities, etc.)?
11. In which states are grantees located?
12. What are the strengths and future opportunities of this project or activity?
13. What are the weaknesses and threats of this project or activity?
14. Organizational unit responsible for this project or activity (i.e. Division, Bureau, Branch)?
15. Project Person of Contact (POC)
16. Links to website or other digital content

National Town Hall Meeting



- The Working Group will host a National Town Hall meeting to facilitate public comment to the subcommittees
- At the end of this breakout session, this subcommittee should be able to provide feedback to the Working Group about one or two questions or issues we'd like posed at the Town Hall so we can receive input from the community

Agenda for Second Subcommittee Meeting



- Products and other considerations for developing a rough Agenda for Second Subcommittee Meeting:
 - Product 1: List of potential issues to be addressed by subcommittee
 - Product 2: List of prioritized issues. Perform SWOT analysis.
 - What are the most important things to consider?
 - Goals,
 - Issues
 - Challenges we want to address in this subcommittee
 - For prioritization consider:
 - The numbers of people who may affected
 - How big the effect will be
 - Feasibility of implementing
 - Consider timeline for deliverables

Next Steps



- A doodle invitation will be sent to everyone to help facilitate standing meetings dates for this subcommittee

Contact Information



Check out our Webpage at:

<https://www.hhs.gov/ash/advisory-committees/tickbornedisease/index.html>

Reach us by email at: tickbornedisease@hhs.gov.